

## Calderdale and Kirklees Teaching School Hub Role Profile – NPQ Facilitator

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### Why become an NPQ Facilitator?

Facilitators are integral to the implementation of National Professional Qualification (NPQ) programmes to support our participants to contextualise and understand the NPQ content. Facilitators make a significant difference to the leadership quality in schools which in turn helps pupils' achievements.

### Role Prerequisites

To be an NPQ Facilitator, you will need to meet the following standard requirements:

- Be qualified to teach in the UK (hold QTS).
- Be an experienced teacher/educator at school or MAT level.
- Hold a leadership role in a school (middle or senior leadership roles are acceptable).
- Have a track record of excellent teaching and delivering exceptional outcomes for students.
- Have a strong understanding of and commitment to the Early Career Framework.
- Have experience of mentor training and development, including coaching and mentoring.
- Have some experience of delivering training to a range of stakeholders.

Each NPQ also has specific requirements which are outlined on page 3 of this document.

### Role Commitments and Obligations

As an NPQ Facilitator, you will be expected to:

- Attend all training sessions and briefings provided by Ambition Institute.
- Complete pre-reading associated with the specific content as set out by Ambition Institute.
- Attend a 1-hour facilitator briefing meeting with CKTSH.
- Engage with all training materials (primer, slide deck, workbook, and any other session materials) which will be available via Steplab - an online platform - approx. three weeks prior to an NPQ conference or clinic.
- Work with your co-facilitator(s) to ensure you effectively prepare and deliver the required sessions, 'bringing to life' the supplied training material with 'real life' examples from your own practice.
- Deliver a mixture of face-to-face and online Zoom sessions;
  - Specialist NPQs - one face-to-face full day conference and five 2-hour after-school clinics per programme
  - Leadership NPQs - two face-to-face full day conferences and up to seven 2-hour after-school clinics per programme
- Provide any feedback as requested by Ambition Institute.
- Engage with feedback, based on the observation of the facilitation and feedback received from participants and CKTSH.
- Act as a representative of Ambition Institute and CKTSH in your engagement and communication with all parties.
- Claim all relevant costs via the CKTSH Claim Form procedure once a term.

## **Training and Development**

As an NPQ Facilitator, you will be provided with the following to support your facilitation of the NPQ programme:

- A training day on the latest thinking around NPQs, the programme, and techniques to support teacher and leadership development.
- Access to online learning to explore aspects of facilitation to develop your skills and support you in the NPQ programme content.
- Programme materials which are carefully designed with scripts to support the consistency of delivery.
- All training materials have been reviewed through an extensive internal quality assurance process and user testing, as well as being reviewed by the DfE and EEF.
- Access to recorded briefings to support their preparation for delivering sessions.
- Invitations to live Q&A sessions.
- Receive observations and participant feedback against the NPQ framework with coaching and feedback from CKTSH to help improve and develop practice.
- An annual face-to-face planning meeting or training session delivered by CKTSH.

## **Payments**

Cover costs will be paid to schools for NPQ Facilitators to deliver the above events. Conferences will be paid at a rate of £500 per conference and after-school clinics at a rate of £200 per clinic.

## **Next Steps**

If you would like to work with us as an NPQ Facilitator, you will firstly need to discuss your interest with your Headteacher / Line Manager and ensure that they agree to your expected commitment.

We will then require a 400-word Expression of Interest statement from you, outlining your experience and your interest in the facilitation role. Please email your statement to [lucy.sykes@sharemat.co.uk](mailto:lucy.sykes@sharemat.co.uk)

**Thank you again for your interest in supporting Calderdale and Kirklees Teaching School Hub.**

Specialist NPQs	
<b>Leading Teaching (NPQLT)</b>	<ul style="list-style-type: none"> <li>• Be an experienced middle or senior leader.</li> <li>• Have responsibility for leading teaching at department, phase or whole school level.</li> <li>• Have knowledge of teaching, curriculum and assessment (and preferably the ECF framework).</li> </ul>
<b>Leading Teacher Development (NPQLTD)</b>	<ul style="list-style-type: none"> <li>• Be an experienced middle or senior leader.</li> <li>• Have responsibility for teacher development at department, phase or whole school level.</li> <li>• Have knowledge of teacher development (and preferably the ECF framework).</li> </ul>
<b>Leading Behaviour and Culture (NPQLBC)</b>	<ul style="list-style-type: none"> <li>• Be an experienced middle or senior leader.</li> <li>• Have responsibility for leading behaviour at year group, phase or whole school level.</li> <li>• Have knowledge of behaviour or culture (and preferably the ECF framework).</li> </ul>
<b>Leading Literacy (NPQLL)</b>	<ul style="list-style-type: none"> <li>• Be an experienced middle or senior leader.</li> <li>• Have responsibility for leading English or literacy across phase or whole school level.</li> <li>• Have knowledge of literacy, including spoken language, reading (including phonics, fluency and comprehension) and writing.</li> </ul>
<b>Leading Primary Maths (NPQLPM)</b>	<ul style="list-style-type: none"> <li>• Be an experienced middle or senior leader.</li> <li>• Have responsibility for leading Maths across phase, subject, whole school or group of schools.</li> <li>• Have excellent knowledge of mastery approaches to teaching Maths from the Teaching for Mastery Programme, or an equivalent programme.</li> </ul>
Leadership NPQs	
<b>Headship (NPQH)</b>	<ul style="list-style-type: none"> <li>• Be a serving school leader in a headship role or in a more senior role but with headship experience (e.g. an EL).</li> <li>• Have suitable experience in leading a whole school or group of schools.</li> </ul>
<b>Senior Leadership (NPQSL)</b>	<ul style="list-style-type: none"> <li>• Be an experienced senior leader or headteacher.</li> <li>• Have at least 3 years' relevant experience (i.e. as an Assistant or Deputy Head).</li> </ul>
<b>Early Years Leadership (NPQEYL)</b>	<ul style="list-style-type: none"> <li>• Be an experienced educational leader, senior leader or equivalent if from private/voluntary setting.</li> <li>• Have suitable experience of leading across the early years foundation stage.</li> <li>• Have knowledge of up-to-date early years theory and practice and organisational management in an early years setting (which can include nursery and reception in schools and private/voluntary settings).</li> </ul>
<b>SENCO (NPQSENCO)</b>	<ul style="list-style-type: none"> <li>• Be a serving educational leader or senior leader.</li> <li>• Have knowledge of the SENCO role and strategies at a whole school level.</li> </ul>